



e-form

Childcare Subsidy Scheme



END OF COURSE REIMBURSEMENT

For Office Use Only
Application Number _____

Section A: INTRODUCTION

This scheme is intended to offer an incentive for individuals with parental responsibilities to attend training courses organized by Jobsplus in order to improve their prospects of employment and integration into the labour market. This will be achieved by providing a subsidy on childcare Services availed of during the period of training offered by Jobsplus. Choice of childcare centre is left entirely in the hands of the parent, subject that the selected childcare centre is registered.

<https://education.gov.mt/en/Documents/FCS-Registered-ChildcareCentres-Sept2017.xlsx>

Section B: DEFINITIONS

- 1 For the purpose of this subsidy, 'parent' shall mean biological parents as well as parents in the custody of an orphan, foster carer in accordance to the Foster Care Act, step parents and adoptive parents in accordance to the Social Security Act (Chapter 318).
- 2 For the purpose of this subsidy, 'single parent' shall mean a widowed parent, separated parent (*de facto* and *de jure*), divorced or unmarried, and in complete responsibility for the care and upbringing of dependant children, both male or female that are under eighteen years of age in accordance to the Social Security Act (Chapter 318).

Section C: CONDITIONS

- 1 In all cases, the subsidy shall only apply for the days and times during which the parent is attending for the training course.
- 2 This application form together with all the relevant documentation must be sent to **Jobsplus, Training Complex, Head Office, Hal Far BBG 3000** within two months following the course end date.

Section D: ELIGIBLE PERSONS

- 1 Persons attending a training course at the time during which childcare services are availed of.

Section E: SUBSIDY RATE

A subsidy offered at a rate of €1.50 per hour is available for the duration of the training course. The amount of hours eligible for subsidization will be calculated from one hour prior to one hour following the duration of the training course.

Section F: APPLICATION FOR SUBSIDY

Name of applicant parent

Surname of applicant parent

Address of applicant parent

ID card number of the applicant parent

Telephone number

Email address of applicant parent

Name of first son/daughter

Surname of first son/daughter

Date of birth of first son/daughter

Name of second son/daughter

Surname of first son/daughter

Date of birth of first son/daughter

Civil Status

Married

Widowed

Single

Separated

Name of the other parent

Surname of the other parent

Address of the other parent

ID card number of the other parent

Section G: COURSE DETAILS

Course title

Course start date

Course end date

Section H: BANK DETAILS

Bank name

Account holder name

The International Bank Account Number (IBAN)

Section I: NECESSARY DOCUMENTS

The subsidy will not be issued in the absence of the following documents:

In all cases:

In the case of foster carers, a letter from the Board of Foster Carers

Original copy of fiscal receipt for the use of childcare services

Certificate of birth of child/children

Copy of child's attendance log issued and certified correct by the childcare centre

Section J: DECLARATION

- I hereby declare that all information provided for the purpose of this application form is to my knowledge complete and correct. I am aware that incorrect information may mean forfeiture of this benefit.

- I oblige myself to inform Jobsplus of any changes in the circumstances stipulated above.

Date

Signature of applicant

For Office Use Only

Application Received on

Name & Surname

Signature

Date

Application Received on

Name & Surname

Signature

Date

Once this form is filled in, print it and send it with all the required document/s to: **Jobsplus, Training Complex, Head Office, Hal Far BBG 3000**

DECLARATION: Jobsplus will retain all relevant information deemed necessary for delivering this service to persons who satisfy the eligibility criteria for this subsidy. Clients are responsible for providing correct information to Jobsplus through this application form. Jobsplus will not be held liable for any incorrect data supplied by the applicant. The information contained in this application form will be used for processing payments. Jobsplus may verify this information to ensure its correctness as regards your application. Jobsplus will treat all personal information with strictest confidentiality in accordance to the Data Protection Act 2018 (Chapter 586) and General Protection Regulations (EC/679/2016).